

JOB OPPORTUNITY
DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)

CERTIFIED ADDICTION COUNSELOR – WC107313

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public

Location: ACT - Assertive Community Treatment Program / Waterbury Area Office

Job Posting No: WC107313

Hours: Monday-Friday (And Holidays) – 10:00 a.m. to 6:30 p.m. – 40 Hours/Week

Salary Range: \$58,461 - \$77,322

Posting Date: February 25, 2014 Closing Date: March 03, 2014

General Experience: Certification from the Connecticut Department of Public Health as an Alcohol and Drug Counselor and three (3) years of experience involving risk reduction education and counseling to assist alcohol and drug dependent individuals.

Substitution Allowed: Licensure from the Connecticut Department of Public Health as an Alcohol and Drug Counselor may be substituted for the General Experience. For state employees three (3) years as a Certified Addiction Counselor Trainee may be substituted for the General Experience.

Special Requirements: Incumbents in this class must retain the certification and/or licensure outlined above. Individuals recovering from addiction to alcohol or drugs are required to have two (2) years of substance free time to be considered for a position in a substance abuse program. Must possess and retain a current/valid Motor Vehicle Operator's License. May be required to travel.

Preferred Candidate: Ability in Spanish oral and written communication preferred.

Duties: Provides individual and group counseling to an assigned caseload of individuals with co-occurring disorder of psychiatric and substance abuse on an Assertive Community Treatment (ACT) Team. Provides services in the community and the office with multi-contacts per week as needed. Provides services that are client centered which promote recovery. Provides IDDT and Trauma services for the agency. Monitors self-administration of consumer medications according to consumer's individual treatment and maintains documentation on such. Considerable knowledge of the Stages of Change, Motivational Interviewing techniques, IMR. Considerable knowledge of psychiatric rehabilitation principles and procedures. Considerable knowledge of psychiatric, substance abuse diagnosis, treatment methods and providers. Considerable knowledge of community organizations and resources. Administrative skills, interpersonal, oral and written communication skills required. Knowledge of mental illness and crisis intervention concepts. Knowledge of medications their use and side effects. Ability to evaluate and act in crisis situations, provide recovery oriented practice. Considerable ability to independently apply in practice current psychiatric treatment modalities. May collect urine for drug screening. Ability to understand and carry out oral and written instructions. Performs risk assessment; participates in meetings, maintains accurate, up to date medical records. Must have basic computer skills to complete documentation and data entry in a timely manner. Demonstrates an understanding of cultural diversity and fosters cultural sensitivity to client's needs. Report incidents as delineated by WCMHN policy. Provide CPR and first aid as necessary. Observe all confidentiality and clients rights regulations. Perform other duties as required.

Working Conditions: Incumbents in this class may be required to perform moderate amounts of lifting or restraining of patients and exposed to communicable and/or infectious diseases and risk of injury from assaultive and/or abusive patients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas - Employment Opportunities.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates=Certified Addiction Counselor** - must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

PLEASE SEND APPLICATIONS TO:

Email: Julie.Roy@ct.gov

OR

Fax: (203) 805-6432

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. (P-1)